**Disabled Persons Assembly**

**Annual Report 2017/2018**

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# President’s Report

Kia ora,

My first year as National President for DPA has been enjoyable, but challenging, and I have really appreciated the support and guidance I have received from the members of the National Executive Committee.

DPA continues to work in a changing environment. As a pan-disability organization we are committed to ensuring that we continue to listen to disabled people across all age groups and with as wide a range of life experience and perspectives as possible. This rich information helps to inform the policy advice we give to government agencies and informs our contribution to the work we do as partners in the DPO Coalition.

Early this year we welcomed new staff at National Office: Emily Tilley, Communications Coordinator, and Henrietta Bollinger; Policy Advisor/Analyst. Lynne Edmonson began her role as National Operations Manager in July as Gary Williams, our contracted National Operations Manager, left at the end of May, just prior to the end of the financial year.

The National Executive Committee (NEC) met face-to-face in March and August this year, with the rest of our monthly meetings conducted using ZOOM video conference calls.

DPA continues to lead advocacy work on behalf of our membership at the highest strategic level, with Ministers, senior government officials, and Ministries. These areas of work include;

* Membership of the Disabled Persons Organisations (DPOs) Coalition, that engages with government to develop implement the NZ Disability Strategy through the Disability Action Plan alongside Office of Disability Issues.
* Membership of first the NZ Convention Coalition and now as one third of the Independent Monitoring Mechanism, alongside the Office of the Ombudsman and the Human Rights Commission, that monitors the UNCRPD and reports to the UNCRPD Monitoring Committee based in Geneva.
* Members are involved with Enabling Good Lives Leadership Groups in Christchurch, Waikato and Mid Central and also on the National Leadership Group.
* Individual and DPO Coalition membership of the Systems Transformation prototype work that is currently being implemented in the Mid-Central Region covering the Horowhenua, Manawatu and Tararua Districts.
* Servicing our contract with the Ministry of Health, focusing on Policy Advice, Service Monitoring, Independent International Monitoring, and Kaituitui in Auckland, Hamilton, Wellington, Christchurch, and Dunedin.

It will come as no surprise to hear that DPA’s biggest challenge is funding and over the last few years it has become increasingly difficult to secure the funding we need in order to achieve all that we would like to achieve. We are currently exploring future funding streams to ensure that DPA flourishes and can build capacity in the future.

The UN committee responsible for the UN Convention on the Rights of People with Disabilities recently released new legal advice issued as general comment No.7 on the participation of person’s with disabilities, including children with disabilities, through their representative organisations, in the implementation and monitoring of the Convention.

<https://tbinternet.ohchr.org/_layouts/treatybodyexternal/Download.aspx?symbolno=CRPD/C/GC/7&Lang=en>

This comment will underpin and guide our conversations with government as to how we will work together to fully implement the UNCRPD in New Zealand.

DPA is grateful for the financial support we have received from the Todd Foundation, Lotteries and the Ministry of Health in the last financial year. However, long-term we require sustainable funding from across government to ensure our organisation’s viability and independent voice in the future. We need to be able to determine our rights-based advocacy priorities and set our own workplan to achieve these priorities without having to amend them for a funder’s priorities. We need to be able to enhance and grow the voice of disabled people as they increasingly gain autonomy and self determination in their lives and increasingly participate in and contribute to their community and society.

We do believe that the Government should fund operational costs for all DPOs in line with their obligations under the UNCRPD Article 33 and the recently released general comment No. 7 supports this position stating: “States parties should ensure that organizations of persons with disabilities have access to national funds to support their activities to avoid situations in which they have to rely only on external sources, which would limit their ability to establish viable organizational structures.” We have begun the conversations that urgently need to be had around securing national funding and are hopeful that the Government will recognise their responsibilities to support DPOs under the UNCRPD.

DPA’s strength comes from our people, and so I would like to acknowledge the amazing contribution that so many have made to our organization.

My thanks to the 2017 DPA Secretariat Dr Esther Woodbury, Gary Williams, Paula Booth and Sharyn McCann for all their commitment and hard work to keep the internal structure of DPA functioning effectively.

I would also like to acknowledge those who have passed away recently, including previous DPA President Brendon Murray and our Kaumatua Pete Mason.

Congratulations to our nominated Life Member Dot Wilson for the huge contribution she has made to DPA and the community on behalf of disabled people.

Thanks also go to the NEC, Immediate Past President Pati Umaga, Jade Farrar, Yi Small, Helena Tuteao, Joe Boon, Marty Van Der Kley and, prior to her resignation mid-year, Debbie Ward, who have provided leadership and strategic governance to ensure our presence at the table engaging with NGOs, DPOs, provider organisations and government on disability issues.

Thank you to our Kaituitui for your all hard work in the regions. I would particularly like to acknowledge the contribution of Karim Baradi who, after working for DPA Christchurch and Districts for over a decade, is unfortunately leaving us at the end of this year.

Thank you also to the Regional Executive Committees for your dedication, and to our DPA members for your commitment to a growing and stronger DPA.

Together, we will continue to have the conversations and make change in Aotearoa New Zealand,

Gerri Pomeroy QSM

National President DPA NZ Inc.

# National Operations Manager’s Report

I continued as the National Operations Manager for the 2017-2018 year.

Over the past little while, we’ve: reorganised the staffing at the DPA Secretariat; enhanced our business processes; and worked with funders and other partners to give them the confidence that DPA is viable and credible.

I’d like to thank Sharyn for her ongoing stewardship of the DPA finances and administration of the Secretariat.

We welcomed Emily Tilley, Communications Coordinator and Henrietta Bollinger, Policy and Relations Advisor, to the Secretariat in January this year to support our Policy and Relationships Manager Esther Woodbury.

Emily has been lifting our profile in the media and Henrietta is assisting Esther with reporting and submissions.

Of course my particular interest is governance. I have provided the NEC with some tools and suggestions to help them in their role.

My personal highlight was being hosted by DPA Dunedin for our National Assembly where Val Smith became a life member.

Finally, I want to acknowledge all those people who have passed on and whose legacy lives in the work that we do.

Gary Williams

# Strategic vision

The Disabled Persons Assembly (DPA) is a pan-disability disabled person’s organisation that works to realise an equitable society, where all disabled people (of all impairment types and including women, Māori, Pasifika, young people) are able to direct their own lives. DPA works to improve social indicators for disabled people and for disabled people be recognised as valued members of society. DPA and its members work with the wider disability community, other DPOs, government agencies, service providers, international disability organisations, and the public by:

* telling our stories and identifying systemic barriers;
* developing and advocating for solutions; and
* celebrating innovation and good practice.

# Organisational values

Equity – Transparency – Integrity – Creativity – Independence – Inclusivity – Diversity

# DPA’s commitments

Recognition of Māori as tangata whenua and Te Tiriti o Waitangi as the founding document of Aotearoa New Zealand;

Recognition of the United Nations Convention on the Rights of People with Disabilities as the basis for disabled people’s relationship with the State; and

Recognition of the Social Model of Disability as the guiding principle for analysis of disability and impairment.

# Strategic areas of focus

## Access

Disabled people have access and reasonable accommodation as an enforceable legal right.

## Education

Disabled people can engage in inclusive, lifelong learning in the communities of their choosing.

## Housing

Disabled people live in healthy, safe, accessible, affordable homes of their choosing.

## Health and disability support services

Disabled people have equitable health status with non-disabled people – and access to the supports required to live a good life.

## Income and employment

Disabled people have sufficient income to meet their requirements – now and in the future. Where appropriate, disabled people have comparable employment to non-disabled people.

## Justice, violence and abuse

Disabled people do not experience violence and abuse, disabled people have access to the supports they need in the criminal justice system, and are not overrepresented in the prison system.

# Policy and Relationships Manager’s Report

Kia ora tatou,

Over 2017/18, the Policy and Relationships Team have prioritised working on the strategic areas of focus that were identified during 2016/17 as being of most concern to disabled people, working collaboratively across the DPO Coalition, with the various groups that we are part of such as the Access Alliance, the Disability Employment Forum and Education For All, and connecting to our members and the wider disability community.

One major focus has been Systems Transformation leading up to the launch of the Mid Central prototype in October. DPA have been involved in the high-level design and other elements of the co-design process. We believe the process itself has been a positive learning experience, both for the disability community and the Ministry of Health and we envisage it will inform future collaborations and best practice going forward. The launch of Mana Whaikaha has been really exciting – we are optimistic that disabled people will experience more choice and control under the transformed system. The “try, learn, adjust” approach that is being taken in this prototype should give disabled people even more opportunity to influence fine-tuning of Systems Transformation.

The national election in September last year and the subsequent changing political climate has influenced our work this year. We have been a part of, and continue to be a part of, the numerous conversations that are now being had nationally around a series of reforms proposed by the new Government, e.g. education, justice and welfare. We have also worked to ensure that DPA has created strong relationships with new Ministers.

We continue to build relationships in and across the disability sector with other Disabled Persons’ Organisations (DPOs), with carer and family groups, service providers and their peak bodies e.g. NZDSN, Inclusive NZ, with ACC, DHBs and also with specific impairment groups. This year we met with Alzheimers NZ and provided connections to the Access Alliance and supported decision making resources.

We have supported the development of a Pasifika Caucus within DPA with the aim of supporting this group to become an independent DPO. We have made initial connections with the autistic community to improve our understanding and to explore ways we can support this community to have a voice. We have also begun to look at establishing women’s and youth sections within DPA.

DPA continues to contribute to disability research, currently partnering with Carey-Ann Morrison in a research project, ‘Belonging; Spaces of belonging: embodied geographies of disability in Aotearoa New Zealand’.

We have also been working with other bodies outside the sector: DPA contributed to a new disability rights chapter for the Community Law Manual, Gerri Pomeroy is contributing to Ministry of Transport and NZTA thinking, and we have provided commentary on fire safety and the mediation service for the Ministry of Business, Innovation and Employment.

This year we developed a new communications strategy that aims to support the Strategic Plan by: creating smooth operational processes in place around membership and communications; increasing the membership base; increasing engagement with membership and the wider community; enhancing DPA’s visibility; and raising the profile of disability issues and giving voice to disabled people within the wider community.

A proactive membership drive, alongside a streamlined renewal process has led to a significant increase in members on our database so far this membership period.

DPA have been increasingly visible in the media this year, providing comment on: Health and Disability Services, the Ruby Knox case, incarceration of disabled people, housing, the End of Life Choice Bill, the Election Access Fund Bill, plastic straws, learning support and the need for inclusive education, mobility parking, accessibility and the difference in support for disabled people who are covered by ACC and those who aren’t.

## Access

DPA has continued to work alongside other disability organisations as part of the Access Alliance to mobilise disabled people to promote the benefits of broad spectrum, mandatory accessibility legislation to the public and government, including the recent presentation of the Access Stories booklet to the Minister of Disability Carmel Sepuloni. We have also publicly supported, raised awareness of in the disability sector and submitted on the Election Access Fund Bill, which would support accessibility for disabled people to be part of elections and democratic processes.

## Education

DPA was the founder of the cross-sector disability and education group Education For All (EFA), which has voices from DPOs, disability service providers, human rights groups, parents, educators and their organisations. EFA works together to promote and articulate the United Nations Convention on the Rights of People with Disabilities (UNCRPD)’s Article 24 Inclusive Education. DPA participated in the EFA’s Creating Everyone’s Schools conference. and met with Associate Minister Tracey Martin to discuss inclusive education. We have contributed to the Ministry of Education’s Education Conversation - Kōrero Mātauranga, including attending the Education Summit in Christchurch. We have also been involved in ongoing workshops with the Ministry of Education on the interface between Education and the prototype of the new Disability Support System in MidCentral.

## Employment

Over 2017 and 2018, DPA was part of a cross-sector collaboration with government agencies, provider groups and disabled people’s organisations, which culminated in the production and launch the Employment Support Practice Guidelines at Parliament in March 2018. The Employment Support Practice Guidelines are a "how to" guide for supporting disabled people into work - based on evidence that has accumulated over many years of research, evaluation and practice. The Guidelines are intended be used by: disabled people and family members to inform and guide consumer expectations; providers of employment support services to guide self-review and continuous quality improvement; funders to inform service specifications and contracted outcomes; training providers as a resource for workforce development; and independent auditors and evaluators as a benchmark for service quality.

## Housing

DPA has continued to speak out about the housing issues that disabled people and their whānau experience, in meetings with central and local government agencies, Ministers, through the DPO Coalition as part of the Independent Monitoring Mechanism of the UNCRPD, and through the media. DPA worked with Renters United to ensure that the needs of the disability community were considered in their “Plan To Fix Renting” and have supported the campaign. Conversations are ongoing with KiwiBuild, Housing New Zealand and the Ministry of Social Development’s Social Housing team.

## Health and disability support services

In the last year, DPA has shown strong leadership in engaging with the disability community, supporting and influencing the Enabling Good Lives Systems Transformation work. DPA has been involved at every stage and level of the work to develop the MidCentral disability support prototype, Mana Whaikaha, which was launched on 1 October 2018. Our continued involvement of staff and board members in the National Leadership Group, the Waikato and MidCentral Leadership Groups, the Co-Design Group, as well as the many DPA members in various working groups, has taken considerable resource and commitment from our organisation. However, we believe this work is a once in a generation opportunity for disability support to take the biggest step forward since the deinstitutionalisation of the 1970s and 1980s.

## Income

Income has been a focus of DPA policy for some time, particularly the role of welfare in supporting disabled people who are not working, as well as contributing to the additional costs of disability. At DPA’s July 2017 Election Forum, when Wairarapa MP Alastair Scott was asked to comment on disabled people losing their benefits and disability support after moving in with a partner whose income exceeds the community services card threshold and whether his party would change welfare policy, his response was “Well, love has consequences.” This response shocked many in the disability community and sparked conversation of the real life effects of income on all aspects of the lives of disabled people and others who required government support. The recently appointed Welfare Expert Advisory Group, will be providing advice to the government on welfare reform. However, DPA have already been working to support conversation in our community and across other communities about the effect of welfare policy settings on people’s relationships.

# DPA’s International Connections

## Disabled People’s International (DPI)

DPA is an organisational member of DPI, National President Gerri Pomeroy attended a video conference in February to confirm election of international members to the Board

## Rehabilitation International (RI)

Esther Woodbury is NZ National Secretary of Rehabilitation International and is met with them whilst in New York this year.

## Pacific Disability Forum (PDF)

DPA National Operations Manager contractor Gary Williams hosted PDF in Wellington in August 2017

## International Initiative for Disability Leadership

Gerri Pomeroy attended the IIDL meeting in Canada where she spoke on the co-designed transformation of the disability support system in the Ministry of Health.

Esther Woodbury attended a conference in Sweden, where she supported the New Zealand Ministry of Health in their discussion of transformation of the disability support system as a member of the Co-design Group.

## Conference of State Parties to the UNCRPD in New York

Esther Woodbury attended the Conference of State Parties to the UNCRPD where she had the opportunity to talk about co-design and disabled people’s involvement in shaping our communities through disability policy.

## UK - Disabled People Against the Cuts and Disability Rights UK

DPA continues to develop links internationally. Esther Woodbury took advantage of the opportunity of being overseas this year to meet with disability groups in the UK including Disabled People Against the Cuts and Disability Rights UK.

## Korea People First

This group visited NZ to explore our experience with deinstitutionalisation, DPA met with this group alongside government and other NGOs

*DPA also have many informal connections with groups in Australia, Japan, Korea and the UK.*

# In The Regions

## DPA Western Bay of Plenty

The branch has continued with activities that were initiated prior to this year. In particular, the focus has continued to be on enhancing employment opportunities for people with disabilities because this had previously been identified at ‘Have Your Say’ workshops as the major issue affecting members in this region.

The Inclusive Employment Task Force which has as its mission to ‘improve collaboratively across the employment sector to enhance employment opportunities for people with disabilities in the Bay of Plenty’ has continued to meet. This Task Force led by DPA (WBoP) has a widespread membership from service providers and government agencies and is focussed on reducing barriers to employment for people with disabilities.

Closely related to this and with the same objective, two more videos have been produced as part of the ‘Ready, Willing and Able’ Inclusive Employment Video Project . These videos feature local people with disabilities in their working environment. They are designed to inform employers and other interested parties ( eg members of parliament) of the workplace capabilities of people with disabilities. The videos have been professionally produced to a very high standard and can be made available to other interested parties to use in advocacy.

One other significant activity was that prior to the general election and in partnership with The Western Bay of Plenty Disability Support Services Trust, DPA (WBoP) jointly hosted a very successful “Meet the Candidates’ General election political Forum”. Approximately 55 people from the disability sector took the opportunity to hear local MPs and candidates from all major parties speak to three set questions and at the end to respond to questions from the floor. This forum gave an opportunity for people to hear what each of the political parties and the candidates themselves would do to advance the well-being of disabled people.

* DPA (W BoP) Acting Chair ALAN NEILSON

## DPA Waikato

DPA Waikato continues to grow connections between disabled people and the broader community. Kaituitui Alice Campbell has done great work for us but has now sadly left the role. We were very fortunate to have had such an intelligent, caring and capable person supporting our group and developing community connections with us.

We work with our local People First group to organize monthly disabled person’s forums in partnership with Enabling Good Lives Waikato. We discuss all sorts of topics ranging from community issues, such as how disabled people are supported during an Emergency Response, recreational and sporting involvements and  hearing how other disabled people build a good life for themselves. Recently we had a series of conversations about being a good employer of the support crew who assist us in our everyday lives and have also been discussing developing aspirations and planning for a different and better life.

Several members attend a range of access groups that Hamilton City Council organizes, providing input to their work and deepening their relationship with disabled people. Our members are involved with a range of organisations and contribute to the diversity of perspectives that inform planning processes in our city and region.

We continue to build and deepen relationships within our community and support each other to achieve our dreams.

* DPA Waikato Chair GERRI POMEROY

## DPA Palmerston North

Two projects have occupied the energies of DPA Palmerston North this year: the formation of a Disability Reference Group (DRG) with the Palmerston North City Council (PNCC); and the System Transformation of DSS based on Enabling Good Lives principles in the MidCentral region.

DPA PN has been in negotiation with the PNCC for a number of years over the formation of a DRG to advise and inform the PNCC’s decision making and planning processes. After a number of meetings with DPA, public meetings were called to formulate terms of reference for the DRG. These were then agreed to by Council and nominations for membership (of which 70% must identify as disabled people) called for. Three members of DPA PN’s REC have been appointed to the DRG.

It seems that the rest of Aotearoa is keeping a close eye on the System Transformation of DSS in our region. Three members of our REC have been deeply involved in the co-development and oversight of System Transformation through their membership of the Regional Leadership Group. Congratulations must go to Rose Boddy who has since been employed as the Network Builder in Mana Whaikaha (the new system) and the other two REC members who have been appointed to the MidCentral Governance Group (MGG). The MGG provides strategic oversight of Mana Whaikaha and makes recommendations to the Minister for Disability Issues on what improvements could be made to Mana Whaikaha to increase the choice and control disabled people have over their lives.

So, its been a busy, but satisfying, year for DPA PN. We hope that our strategic involvement in the two major projects outlined above, will greatly advance the creation of a non-disabling Palmerston North and districts in which disabled people thrive and flourish.

* DPA Palmerston North Chair MARTIN SULLIVAN, PhD

## DPA Christchurch

We have held forums and gone out and been part of various venues to promote DPA ChCh in the region. These have been:

**Election Forum:** Held in conjunction with the Deaf Society, this was one of our largest forums with over 65 people present and MPs from the National, Labour, Green and Maori parties speaking about their parties’ policies on Health and Disability.

**Age Concern Expo:** We had a stand at the Positive Ageing Expo at Papanui High School in early October 2017. This was our first time there and a good opportunity to get the name of DPA ChCh promoted to our senior citizens.

**Show Your Ability Expo:** DPA had its own stand at Pioneer Stadium to promote DPA to the public and other people in the Disability community.

**Transport Forum:** Our first Forum of 2018, the forum and was attended by staff from Environment Canterbury, bus companies and taxi companies. This gave everyone attending the opportunity to hear from the administrative and contracting sides of this very important part of our City and ask questions of those speaking. In May 2018 we made formal submissions to ECan expressing our disapproval of their proposal to reduce the Total Mobility Subsidy from $35 to $30 per trip. Our submission was successful.

DPA ChChmade a submission on the Election Access Fund Billand spoke directly to the Parliamentary Select Committee via Zoom about the submission**.**

DPA Chch REC members and staff represented us on various groups: Anna Mitchell at the Christchurch City Council - Disability Action Group, Stewart Haig - Waimakariri Access Group, Marie Zittersteijn at the ECan Total Mobility meeting, Marty Van Der Kley at the Disability Passenger Transport Reference Group, Karim Baradi at the Earthquake Disability Leadership Group. I also attended a number of the groups mentioned above and put together most of the submissions made to all organisations which we are in contact with.

-DPA Christchurch President PHILIP HAYTHORNTHWAITE

## DPA Dunedin

It is pleasing to note that DPA locally is being approached more often now by other groups wanting information on disability-related issues. Early in the year the President and Kaituitui met with the Otago Regional Council to discuss matters including the new bus hub and Total Mobility.

We were involved in handling a concern raised about a complete ban on mobility scooters within the Dunedin Public Library. After a number of meetings and consultation a satisfactory arrangement has been reached so that people who require scooters for mobility purposes are not being discriminated against.

There was some meetings with MSD that covered topics including how they could engage better with our communities; what are the gaps in the process and how might we better achieve an optimum outcome for clients. The meetings also included a number of speakers to keep us informed about what MSD is offering.

Our Kaituitui continues to run a regular spot on the Notable Radio Show and has had a variety of interesting guests appear this year.

Input was given to the Dunedin City Council 10 Year Strategic Plan by way of a submission from our Kaituitui.

We also held a very successful meeting in conjunction with Disability Information Service with Minister Carmel Sepuloni. The Minister appeared well informed of our concerns and there was a good attendance.

-DPA Dunedin President PAULA WABY

## DPA Tairawhiti

In December 2017 DPA Tairawhiti presented three submissions to Gisborne District Council (GDC) on an Adult Playground, Gated Playground and Beach Wheels. GDC have yet to make a decision on the submissions, but said that they could end up on the 10 year plan if GDC accept them and decide to take them further.

In January we were notified that GDC has 120 housing units here in the region BUT only one is accessible. DPA Tairawhiti has since been liaising with councilors over future improvements to ensure more housing is accessible.

DPA Tairawhiti submitted on the council’s Long Term Plan and were invited to meet with GDC to discuss their submission. As a result we will be working closely with GDC on two main areas: housing and the pools.

We met with DPA President and National Policy and Relationships Manager Dr Esther Woodbury when they were in Gisborne and discussed and gave them paperwork which details of “The Hidden Abuse of People with Disabilities”. We hope that they will be able to speak to Minister for Disabilities Hon Carmel Sepuloni about how we can work with MoH to progress with this venture.

We have approached the Manaaki Tairawhiti Governance Group asking if they would consider appointing to their board a person with a disability so they could fully appreciate the needs of the disabled in our community. We are concerned and disappointed that once again the disability sector has not been included in the team. There are five Community Actions, and one of the Actions is Disability, yet no-one from disability sector been included. We cannot stress enough about “Nothing About us Without us”.

-DPA Tairawhiti Chair TRUDEL McKEOWN

# Honouring Past Members

*It is with sadness that we acknowledge the death of one of our founding members.*

## John Baldwin (JB) Munro

JB Munro died on 4 June 2018 in Christchurch, and he’s left a lot of memories for people who met him, worked with him, admired what he had done in both a political and organisational world.

His was a vigorous, vivid presence. Obituaries elsewhere can describe his life in a general sense. They will have their work cut out to cover it all, because he led a very busy life. But here we’ll focus on JB’s relationship to disability, and particularly his involvement with DPA.

JB was always aware of the impact of childhood polio on him, but at the time if you had a disability he said people just “did things and got on with it”. Yet, his own encounters with equipment, rehabilitation and surgery gave him an awareness of what other disabled people might need, so when, in the early seventies and after working for Mobil, the YMCA, and IHC Southland, he became an MP, he began to plan for a law that would help disabled people. With the support of others such as Avery Jack, and David McGee he got it through in 1975. It gave entitlement to many things such as car loans and home alterations, but it took a few more years to secure the funding it needed.

After his parliamentary career, from the late1970s-on his interest in community and disability organisations grew alongside his appointment to running IHC nationally. His energy, managerial skills, and abilities to find funding or support were greatly in demand and when he teamed with Anne Ballin as vice-chair and chair of the International Year of Disabled People in 1981 it was almost inevitable that they would be the recipient of over $5 million raised from that year’s Telethon.

From discussions about how best to spend the money, raised a new organisation in which disabled people could have a voice - DPA was set up. While working full-time for IHC, JB was the voluntary treasurer till the first conference was held and then staff appointed. He retained a strong interest in DPA after and joint projects often developed.

Following that setting-up period, JB stepped back to his work with IHC and priorities of de-institutionalisation, mainstreaming schooling and getting more services for learning-disabled people. He set in place a strong nationwide organisation providing services for disabled people and a voice for learning-disabled people and their parents.

He was also busy supporting more leadership by disabled people, setting up IHC advocacy and a number of other associated initiatives, self-advocacy entities and vigorously negotiating with government and politicians for a better deal. In his “spare” time he chaired a number of community and disability organisations notably Polio NZ.

When he retired from IHC in 1998 he just shifted emphasis, being involved with many community and international roles - Inclusion International, Polio NZ and Abbeyfields Housing were among the many organisations to benefit from his drive. He put his shoulder to the collective wheel to get the Convention for the Rights of Persons with Disabilities and was concerned for disabled people in the Pacific region.

There will be ongoing stories about our encounters with JB. I recall him in his mid seventies about to do jury service and looking likely to be a foreman who would organise the jury very efficiently into a thoroughly considered but timely verdict. He was, in his own words, a pioneer in DPA, and he will be remembered with considerable fondness and respect, with a legacy that lingers.

- *Wendi Wicks*

## Pete Mason and Brendon Murray

We have also recently lost two more significant figures from DPA’s community Pete Mason and Brendon Murray, who we will fully acknowledge in next year’s Annual Report.

**Pete Mason**

15 November 1943 – 20 August 2018

**Brendon Murray**

28 March 1959 - 5 October 2018

# Performance Report

Disabled Persons Assembly (NZ) Inc. For the year ended 30 June 2018

Prepared by BDO Wellington Limited

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Auditor's Report

## Disabled Persons Assembly (NZ) Inc. For the year ended 30 June 2018

### Legal Name of Entity

Disabled Persons Assembly (NZ) Inc

### Entity Type and Legal Basis

Incorporated Society and Registered Charity

### Entity's Purpose or Mission

To provide an independent, collective voice for all people with disabilities in New Zealand

### Entity's Operational Structure

National Executive Committee consisting of seven members with twelve regional offices operating independently and reporting to the board.

### Main Sources of Entity's Cash and Resources

Community grants and government contracts

### Main Methods Used by Entity to Raise Funds

Applications for funding

### Entity's Reliance on Volunteers and Donated Goods or Services

No reliance

### Physical address

Level 4

173-175 Victoria Street

Wellington 6011

The National Executive Committee is pleased to present the approved Performance Report including the historical financial statements of Disabled Persons Assembly (NZ) Inc for year ended 30 June 2018.

APPROVED

Geraldine Pomeroy

President of the National Executive Committee

Date .....................................

Lynne Edmonson

National Operations Manager

Date .....................................

### Our Outcomes

Input into Ministry of Health policy advice about common themes and issues relating to service provisions for disabled persons in New Zealand

Maintaining linkages and networks with similar organisations internationally

Implementation of the Regional Kaituitui roles to increase community awareness and support for people with disabilities

Communication of DPA and sector news and providing opportunities for feedback on issues to both DPA membership and the wider disability community

Enabling disabled people’s voices to be heard nationally, eg. through the media

Statement of Service Performance

### Our Outputs

|  |  |  |
| --- | --- | --- |
| **Output 1 -** | **2018 (actual)** | **2017 (actual)** |
| Number of government/select committee submissions | 11 | 10 |
| Number of meetings with government agencies | 48 (MOH) | 24 (MOH) |
|  | 25 (ODI) | 7 (ODI) |
|  | 3 (HRC) | 2 (HRC) |
|  | 3 (MSD) | 3 (EDUC) |
|  | 2 (Te Pou) | 1 (ACC) |
|  | 2 (ACC)  2 (DPMC) | 1 (MBIE)  1 (PCO) |
|  | 1 (MBIE)  1 (SIA) |  |
| Number of meetings with disability organisations | 12 | 66 |
| Number of cross sector meetings | 15 | 37 |

|  |  |  |
| --- | --- | --- |
| **Output 2 -** | **2018 (actual)** | **2017 (actual)** |
| Participation in international fora | 5 | 1 |
| Reports to international bodies | 3 | 2 |

|  |  |  |
| --- | --- | --- |
| **Output 3 -** | **2018 (actual)** | **2017 (actual)** |
| Number of Kaituitui engaged | 5 | 4 |

|  |  |  |
| --- | --- | --- |
| **Output 4 -** | **2018 (actual)** | **2017 (actual)** |
| Facebook Followers | 1107 | 797 |
| Other social media followers (Twitter, Instagram) | 254 (Twitter)  64 (Instagram) | - |
| Number of newsletters (Information Exchange) sent | 40 | 43 |
| Media stories DPA is quoted in | 10 | 7 |

For the year ended 30 June 2018

NOTES 2018 2017

### Revenue

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Donations, fundraising and other similar revenue | | 1 | 28,650 | 5,092 |
| Fees, subscriptions and other revenue from members | | 1 | 3,033 | 2,640 |
| Revenue from providing goods or services | | 1 | 536,876 | 606,485 |
| Interest revenue | | 1 | 320 | 525 |
| Other revenue | | 1 | 32,613 | 40,804 |
| Total Revenue | |  | 601,493 | 655,546 |
| Expenses | | | | |
|  | Employee related costs | 2 | 285,235 | 254,442 |
|  | Costs related to providing goods or service | 2 | 318,410 | 331,228 |
|  | Total Expenses |  | 603,646 | 585,670 |

Surplus/(Deficit) for the Year (2,153) 69,876

## As at 30 June 2018

NOTES 30 JUN 2018 30 JUN 2017

### Assets

Current Assets

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Bank accounts and cash | | 3 | 272,150 | 279,888 |
| Debtors and prepayments | | 4 | 51,557 | 31,424 |
| Other current assets | | 5 | 2,901 | 466 |
| Total Current Assets | |  | 326,608 | 311,779 |
| Non-Current Assets | | | | |
|  | Property, plant and equipment | 6 | 8,326 | 20,007 |
|  | Total Non-Current Assets |  | 8,326 | 20,007 |

Total Assets 334,934 331,786

### Liabilities

Current Liabilities

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | Credit cards | 7 | 250 | 1,313 |
| Creditors and accrued expenses | 8 | 45,446 | 47,783 |
| Goods and services tax |  | 23,335 | 8,349 |
| Employee costs payable | 9 | 24,333 | 17,189 |
| Unused donations and grants with conditions | 10 | 66,025 | 92,481 |
| Other current liabilities | 11 | 400 | 800 |
|  | Total Current Liabilities |  | 159,789 | 167,915 |

Total Liabilities 159,789 167,915

Net Assets 175,146 163,871

### Accumulated Funds

|  |  |  |  |
| --- | --- | --- | --- |
| Accumulated surpluses or (deficits) | 13 | 175,146 | 163,871 |
| Total Accumulated Funds |  | 175,146 | 163,871 |

Cash Basis

NOTES 2018 2017

### Statement of Cash Flows

Cash Flows from Operating Activities

|  |  |  |  |
| --- | --- | --- | --- |
| Cash was received from | | | |
| Donations, fundraising and other similar receipts | | 28,650 | 5,092 |
| Fees, subscriptions and other receipts from members | | 3,033 | 2,640 |
| Receipts from providing goods or services | | 535,907 | 642,574 |
| Interest, dividends and other investment receipts | | 320 | 525 |
| Goods and services tax received | | 12,972 | - |
| Total Cash was received from | | 580,882 | 650,831 |
| Cash was applied to | | | |
|  | Payments to suppliers | (307,844) | (311,345) |
|  | Payments to employees | (277,031) | (257,395) |
|  | Goods and services tax paid | - | (2,643) |
|  | Other payments | - | - |
|  | Total Cash was applied to | (584,875) | (571,383) |

Total Cash Flows from Operating Activities (3,993) 79,448

Cash Flows from Investing and Financing Activities Cash was received from

|  |  |  |  |
| --- | --- | --- | --- |
| Sale of fixed assets | | 174 | - |
| Total Cash was received from | | 174 | - |
| Cash was applied to | | | |
|  | Payments to acquire property, plant and equipment | (2,856) | - |
|  | Total Cash was applied to | (2,856) | - |

Total Cash Flows from Investing and Financing Activities (2,682) -

Net Increase/(Decrease) in Cash (6,675) 79,448

Opening Cash Balance

|  |  |  |
| --- | --- | --- |
| Bank accounts and cash | 279,888 | 199,555 |
| Credit cards | (1,313) | (428) |
| Total Opening Cash Balance | 278,575 | 199,127 |

Closing Cash Balance

|  |  |  |
| --- | --- | --- |
| Bank accounts and cash | 272,150 | 279,888 |
| Credit cards | (250) | (1,313) |
| Total Closing Cash Balance | 271,900 | 278,575 |

### Basis of Preparation

These financial statements have been prepared for Disabled Persons Assembly (NZ) Incorporated. This includes Disabled Persons Assembly (NZ) Incorporated's National office and all of its regional branches.

The entity has elected to apply PBE SFR-A (NFP) Public Benefit Entity Simple Format Reporting - Accrual (Not-For-Profit) on the basis that it does not have public accountability and has total annual expenses equal to or less than $2,000,000. All transactions in the Performance Report are reported using the accrual basis of accounting. The Performance Report is prepared under the assumption that the entity will continue to operate in the foreseeable future.

### Presentation Currency

The Performance Report is presented in New Zealand dollars (NZ$) and all values are rounded to the nearest NZ$.

### Revenue Recognition

Donations and grants with no "use or return" condition attached are recorded as revenue when cash is received.

Donations and grants with a "use or return" condition attached are recorded as a liability when cash is received, and as the conditions are met the liability is reduced and revenue is recorded.

Fees and subscriptions from members are recorded evenly over the period the item is provided, or where the value varies recorded proportionally on the basis of value in relation to total estimated value. Membership with the assembly is on a voluntary basis.

Provision of services are recognised on a stage of completion basis. Interest income is recorded as it is earned.

### Bank Accounts and Cash

Bank accounts and cash in the Statement of Cash Flows comprise cash balances and bank balances (including short term deposits) with original maturities of 90 days or less.

### Trade Receivables

Trade receivables are initially measured at the amount owed. When it is likely that the amount owed, or some portion, will not be collected, an impairment adjustment is recorded. Interest charged on overdue amounts are added to the individual debtor balance.

### Comparative figures

The 2017 figures presented for the year ended 30 June 2017 include Disabled Persons Assembly’s regional branches’ activities. These figures are audited.

Statement of Accounting Policies

### Property, Plant and Equipment

Items of property, plant and equipment are initially recognised at cost. Historic cost includes items of expenditure directly attributable to the acquisition of assets and includes the cost of replacements that are eligible for capitalisation when these are incurred.

All of the entity’s items of property plant and equipment are subsequently measured in accordance with the cost model. All other repairs and maintenance expenditure is recognised in the Statement of Financial Performance as incurred.

Depreciation is calculated on a diminishing value and straight line basis over the depreciation rates and estimated useful life of the asset. The following depreciation rates and estimated useful lives have been used:

Furniture and fittings 3 - 10 years or 18% DV Computer equipment 3 - 4 years or 40% - 50% DV

Website 4 years

An item of property, plant and equipment or investment property is derecognised upon disposal or when no further future economic benefits are expected from its use or disposal. Any gain or loss arising on derecognition of the asset (calculated as the difference between the net disposal proceeds and the carrying amount of the asset) is included in the Statement of Financial Performance in the year the asset is derecognised.

### Goods and Services Tax (GST)

The entity is registered for GST. All amounts are stated exclusive of goods and services tax (GST) except for accounts payable and accounts receivable which are stated inclusive of GST. Only the National Office and the Palmerston North regional branch are GST registered.

### Income Tax

As a registered charity under the Charities Act 2005, Disabled Persons Assembly (NZ) Inc is wholly exempt from New Zealand income tax under sections CW41 and CW42 of the Income Tax Act 2007.

### Changes in Accounting Policies

There have been no changes in accounting policies. All accounting policies have been applied consistently throughout the year.



# Notes to the Performance Report

## Disabled Persons Assembly (NZ) Inc. For the year ended 30 June 2018

2018 2017

### Analysis of Revenue

Donations, fundraising and other similar revenue

|  |  |  |
| --- | --- | --- |
| Donations | 2,398 | 5,092 |
| Bequests | 26,252 | - |
| Total Donations, fundraising and other similar revenue | 28,650 | 5,092 |

Fees, subscriptions and other revenue from members

|  |  |  |
| --- | --- | --- |
| Subscriptions | 3,033 | 2,640 |
| Total Fees, subscriptions and other revenue from members | 3,033 | 2,640 |

Revenue from providing goods or services

|  |  |  |
| --- | --- | --- |
| Government contracts | 302,500 | 309,083 |
| Grants - Todd Foundation | 43,478 | 65,217 |
| Grants - Other | 190,898 | 232,184 |
| Total Revenue from providing goods or services | 536,876 | 606,485 |

Interest, dividends and other investment revenue

|  |  |  |
| --- | --- | --- |
| Interest received | 320 | 525 |
| Total Interest, dividends and other investment revenue | 320 | 525 |

Other revenue

|  |  |  |
| --- | --- | --- |
| Other income | 32,613 | 40,495 |
| Gain on disposal of assets | - | 309 |
| Total Other revenue | 32,613 | 40,804 |

2018 2017

### Analysis of Expenses

|  |  |  |  |
| --- | --- | --- | --- |
| Volunteer and employee related costs | | | |
| Salaries and wages - DPA | | 285,235 | 254,442 |
| Total Volunteer and employee related costs | | 285,235 | 254,442 |
| Costs related to providing goods or services | | | |
|  | ACC levies | 418 | 987 |
|  | Accommodation and travel | 52,049 | 49,424 |
|  | Accounting fee | 33,449 | 15,309 |
|  | Administration fee | 2,061 | 15,094 |
|  | Advertising | 1,915 | 132 |
|  | AGM/conference expenses | 5,423 | 2,380 |
|  | Audit fee | 16,235 | 14,025 |
|  | Bank charges | 242 | 237 |
|  | Base contractors' fees | 10,947 | 23,881 |
|  | Branch expenses | 11,952 | 13,664 |
|  | Car park and parking | 223 | - |
|  | Catering and meals | 6,277 | 4,413 |
|  | Computer expenses | 3,063 | 3,145 |
|  | Depreciation | 13,973 | 28,652 |
|  | General expenses | 13,552 | 20,334 |
|  | Insurance | 1,401 | 6,238 |
|  | Kohas/Gifts/donations | 2,181 | - |
|  | Lease / hire of equipment | 2,047 | 5,553 |
|  | Legal and professional fees | 54,844 | 51,489 |
|  | Meetings | 7,258 | 2,209 |
|  | Loss on disposal of asset | 390 | - |
|  | Postage and couriers | 160 | 1,403 |
|  | Printing and stationery | 17,838 | 17,713 |
|  | Publicity and annual report | 4,671 | 5,322 |
|  | Rent | 31,073 | 23,963 |
|  | Subscriptions and publications | 10,144 | 6,971 |
|  | Support | 4,346 | 4,956 |
|  | Telecommunications | 8,651 | 12,135 |
|  | Website and internet | 1,627 | 1,598 |
|  | Total Costs related to providing goods or services | 318,410 | 331,228 |
|  |  | 2018 | 2017 |

1. Bank accounts and cash

Bank accounts and cash

|  |  |  |
| --- | --- | --- |
| National office | 176,079 | 208,332 |
| Ashburton | 21,677 | 1,929 |
| Christchurch | 23,738 | 29,885 |

|  |  |  |  |
| --- | --- | --- | --- |
|  | Dunedin | 12,910 | 6,703 |
| Gisborne | 1,426 | 1,834 |
| Hutt Valley | 587 | 779 |
| Palmerston North | 21,828 | 13,662 |
| Southland | 2,330 | 2,282 |
| Taranaki | 1,877 | 2,359 |
| Tauranga (WBOP) | 7,836 | 9,121 |
| Waikato | 1,862 | 3,000 |
| Total Bank accounts and cash | 272,150 | 279,888 |
|  | 2018 | 2017 |
| 4. Debtors  Debtors | | | |
|  | Trade debtors | 32,746 | 31,423 |
|  | Sundry debtors | 18,811 | - |
|  | Total Debtors | 51,557 | 31,424 |
|  |  | 2018 | 2017 |
| 5. Other current assets  Other current assets | | | |
|  | Employee loan | - | 466 |
|  | Prepayments | 2,901 | - |
|  | Total Other current assets | 2,901 | 466 |
|  |  | 2018 | 2017 |
| 6. Property, plant and equipment  Computer Equipment | | | |
| At cost | | 46,687 | 44,395 |
| Accumulated depreciation | | (42,859) | (38,383) |
| Total Computer Equipment | | 3,828 | 6,012 |
| Furniture and Fittings | | | |
| At cost | | 17,468 | 17,468 |
| Accumulated depreciation | | (13,791) | (12,733) |
| Total Furniture and Fittings | | 3,677 | 4,735 |
| Website | | | |

|  |  |  |  |
| --- | --- | --- | --- |
|  | At cost | 78,947 | 78,947 |
| Accumulated depreciation | (78,126) | (69,687) |
|  | Total Website | 821 | 9,260 |

Total Property, plant and equipment 8,326 20,007

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| 7. Credit cards  Credit cards | | | | |
|  | | National office | 250 | 1,313 |
|  | | Total Credit cards | 250 | 1,313 |
|  | |  | 2018 | 2017 |
| 8. Creditors and accrued expenses  Creditors and accrued expenses | | | | |
|  | | Accrued expenses | 29,762 | 23,851 |
|  | | Trade creditors | 15,685 | 23,932 |
|  | | Total Creditors and accrued expenses | 45,446 | 47,783 |
|  | |  | 2018 | 2017 |
| 9. Employee costs payable  Employee costs payable | | | | |
|  | | Provision for holiday pay | 24,333 | 17,189 |
|  | | Total Employee costs payable | 24,333 | 17,189 |
|  | |  | 2018 | 2017 |
| 10. Unused donations and grants with conditions | | | | |
|  | AOK/Think Differently contract (MSD contract no. 323091) | | 33,384 | 33,384 |
|  | Pasefika Disabled Leadership Programme (Te Pou Contract) | | - | 19,279 |
|  | New Zealand Lotteries grant | | 8,842 | 91 |
|  | Capability Investment Resource contract (MSD contract no. 323442) | | 6,686 | 18,419 |
|  | Blogg Charitable Trust | | - | 789 |
|  | The Southern Trust | | - | 4,690 |
|  | Christchurch City Council | | 10,850 | 15,830 |
|  | Rehab Welfare Trust | | 621 | - |
|  | Rata Foundation | | 192 | - |
|  | Bendigo Valley Sports and Charity Foundation | | 1,050 | - |
|  | Dunedin City Council | | 4,400 | - |
|  | Total Unused donations and grants with conditions | | 66,025 | 92,481 |
|  |  | | 2018 | 2017 |
| 11. Other current liabilities  Spark phones | | | 352 | 800 |
| Expense Claims Unpaid | | | 48 | - |
| Total Other current liabilities | | | 400 | 800 |

### 12. Hire purchase loan

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Hire purchase - Spark phones | | | | |
|  | | No later than 1 year | 352 | 800 |
|  | | Later than 1 year | - | - |
|  | | Total Hire purchase - Spark phones | 352 | 800 |
|  | |  | 2018 | 2017 |
| 13. Accumulated Funds | | | | |
|  | Prior period adjustment | | 13,428 | - |
|  | Accumlated surpluses or (deficits) for the year | | (2,153) | 69,876 |
|  | Retained earnings | | 163,871 | 93,995 |
|  | Total Accumulated Funds | | 175,146 | 163,871 |
|  |  | | 2018 | 2017 |
| 14. Commitments  Commitments to lease or rent assets | | | | |
| Current (less than twelve months) | | | 26,184 | 26,184 |
| Non Current (later than twelve months) | | | 10,200 | 36,384 |
| Total Commitments to lease or rent assets | | | 36,384 | 62,568 |

The National Office of Disabled Persons Assembly (NZ) has a long term lease on premises occupied at 173-175 Victoria Street, Wellington. The annual rent is $15,984 and the lease runs from 1 July 2016 to 30 June 2019.

The National Office of Disabled Persons Assembly (NZ) has a photocopier lease agreement with Konica Minolta Business Solutions New Zealand Limited which commenced 26 June 2015 for a term of 60 months. The minimum agreed monthly amount is $850.

### Contingent Liabilities and Guarantees

There are no contingent liabilities or guarantees as at 30 June 2018 (last year - nil).

### Related Parties

DPA NZ paid $4,814 to Pati Umaga (former National President) in respect of his services rendered to DPO Coalition (meeting fees and mileage) and costs incurred for Pasefika Disabled Persons Leadership Programme (meals and transport for programme participants) (last year - $5,900)

DPA NZ paid $58,238 to Gary Williams (former National Operations Manager), via Kanohi Ki Te Kanohi Limited, in respect of his services rendered to DPA NZ and other reimbursements (last year - nil).

### Historical Information

There are no comparative figures available for other social media followers as at 30 June 2017, as such no historical information has been provided for this output in the Statement of Service Performance.

### Events After the Balance Date

On 31 October 2018, DPA NZ received $19,934 (GST incl.) from Leasing Solutions as a refund for overpayment of leasing costs over the preceding six years. As at balance date, a $18,811 receivable has been recognised in sundry debtors, with $2,930 offset against current year printing and stationery costs, $2,454 recorded to GST, and $13,428 recognised through equity as a prior period adjustment. The remaining $1,123 (GST incl.) of the refund will be recognised as income in the 2019 financial year.

There were no other events that have occurred after the balance date that would have a material impact on the Performance Report.